RENTAL RATES

	Seating Capacity	Weekday (9.00 a.m. - 5.00 p.m.)		Weekend (9.00 a.m. - 5.00 p.m.)	
		Fullday (MYR)	Halfday (MYR)	Fullday (MYR)	Halfday (MYR)
Extra Large Hearing Room	50	3,680	2,300	5,865	3,680
with Advanced CRT		4530	3,265	6,715	5,600
Large Hearing room	22	1,265	750	1,955	1,265
with Advanced CRT		3,265	2,750	3,955	3,265
with CRT		3,105	2,645	3,795	3,105
Medium Hearing Room	14	920	575	1,380	920
with CRT		2,530	2,185	2,990	2,530
Small Hearing Room	8 - 10	500	350	810	500
Breakout Room	8	150	N/A	250	N/A
Breakout Room	4	130	N/A	230	N/A
Auditorium	182	3,800	N/A	4,900	N/A
Seminar Room		2,530	N/A	4,000	N/A
Theater	100				
Classroom / U-shape	30				
Private Dining Room	80	650	N/A	1,100	N/A

Term & Conditions

- Amendment to reservation Policy
  Parties should only allowed 3 amendment to reservation confirmed.

- Cancellation Policy
  Cancel within 7 days or less from date of reservation - 50% penalty
  Cancel with less than 24 hours notice - (Rental fees will be forfeited)

Charges for item must be settled within 7 days from the date of invoice
(Written facts to be incorporated into AIAC brochures to promote the hearing center)

AIAC
ASIAN INTERNATIONAL ARBITRATION CENTRE

Upon Request Service Charge	Pricing
Ultra-HD Video Conferencing	RM 300 /First Hour Subsequently Hour RM 100 Hosting or Receiving End
Tele conferencing	Based on Current Rate/Destination Plus 30% service charge
HD Projector	RM 360/Session
Smartscreen	RM500/Session
Remote transcriber View	RM 300 Half Day /Full day RM500
Webseminar	RM 1000 (Fullday) - no Half day
HD Camcorder Recording	RM 300/Session
In House Catering Services	Based on Dorsett Caterer/ others upon Per Request
Automatic Audio-to-text Transcription**	RM 200/Session **
Live Broadcast On Facebook	RM 500 (Fullday) - no Half day
Furniture (Additional Furniture/Storage)	RM 200/Session for service/rental charge

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Printer/Photcopying Machines	Based on leasing/rental plus 30% service charge (Documents are price as below)
	Photocopying/Document printing RM 1.50 per A3 size copy (Black & White) RM 2.00 per A3 size copy (Colour) RM 0.60 per A4 size copy (Black & White) RM 1.50 per A4 size copy (Colour) RM 0.60 per A5 size copy (Black & White) RM 1.20 per A5 size copy (Colour)
Scanning Services	RM 0.50 per copy (Colour Or Black and White)
Fax Incoming/Outgoing	RM 1.20 per page (A4)